



EVANSVILLE
DAY SCHOOL
Independent • Bold • Rewarding

ANNUAL GALA DONATION FORM

DONOR INFORMATION

Donor/ Company Name	Phone
Contact Person	Email
Address	Donation Date

ITEM INFORMATION

Catalog Description: include restrictions, expiration date, and other information to adequately describe the donated item.	Retail Value

CHECK ALL THAT APPLY

<input type="checkbox"/> Tangible Item	<input type="checkbox"/> Promo/ Display Material	<input type="checkbox"/> Pick Up Item (Date)_____
<input type="checkbox"/> Gift Certificate	<input type="checkbox"/> In House Certificate	<input type="checkbox"/> Sponsorship

OFFICE USE ONLY

Solicitor Name	Category
Notes	EDS EIN# 35-1020931