

**Friends of Evansville Day School**  
**August 16, 2021**  
**Meeting Minutes**

In attendance: Sarah Brooks, Niki Traylor, Laura Goulbourne, Robin Renschler, Kevin Kunst, Ryan Bixler-Rigg, Ashley Saladin, Courtney Poole, Ru Jia, Holly Ziemer, Misty Eastep, Richard Eastep, Bob Canada, Amy Miller, Anna Palmer, Judith Kunst, Lauren Hartmayer, Marisa Jones, Jordan Wagner, Marcus Hester, Mary Stuckemeyer

Sarah Brooks brought the meeting to order at 5:05 pm. First order of business was a motion to approve April and May meeting minutes. First motion was given by Lauren Hartmayer and Second by Niki Traylor. The motion was approved.

The Executive Committee was then introduced as follows:

- Kevin Kunst, Head of School
- Robin Renschler, Head of Primary School
- Holly Ziemer, Head of middle and Upper Schools
- Ryan Bixler-Rigg, Development Associate
- Sarah Brooks, President
- Lauren Hartmayer, Vice President
- Judith Kunst, Treasurer
- Laura Goulbourne, Secretary
- Niki Traylor, Past President

Followed by introductions of those in attendance.

**Primary School Update given by Robin Renschler:**

- Classes settling in with a stagger start resulting in small group time
- Excited about room parents that have signed up
- Voices realization that dismissal has been a challenge and thank you given for the parents' patience
- Primary division had their first morning meeting and celebrated student and teacher August birthdays
- E-mails will be sent to parents for updates

**Middle and Upper School Update given by Holly Ziemer:**

- The first 2 days for the middle school consisted of team building exercises
- The Middle School Theme is "EDS: Where Every Student is a Star"
- The first Friday, the upper school celebrated induction into new houses and the seniors worked with the JPK to introduce them to the school and participate in the annual t-shirt exchange

**Head of School Update given by Kevin Kunst:**

- Mr. Kunst described the roll of the head of school and resources and voiced his availability for questions/comments via e-mail or phone calls

**PAL Update given by Ryan Bixler-Rigg:**

- EDS 75<sup>th</sup> anniversary is this year and the school is making plans to celebrate that
- There is a ribbon cutting next Tuesday at 3:30 with the mayor and chamber of commerce
- Also working on fundraiser with Azzip pizza
- Has acquired a gaming license for a raffle at the All School Picnic

-A connecting exercise was played where each attendee wrote, on a post-it, three words that came to mind when they think of school/parent partnerships and posted them on a white board.

-The mission state of Friends was reviewed and Friends would like to ensure that everyone has a way to get involved

-First quarter events were reviewed as follows:

- **Fall mum Sale headed by Judith Kunst: Dates to be determined**
- Pick up will be at All School Picnic
- Form will be sent out to families for purchase
  
- **All School Picnic headed by Niki Traylor: September 11, 1:00-4:00 pm**
- Chicken and mac-n-cheese will be provided, other dishes will be provided by families
- Sign-up genius will be utilized for families to sign up for food and volunteering
- Games are hosted by upper school students-tickets sold to raise money for SLC

- Bouncy houses are purchases by Friends
- Largest volunteer piece is set up and tear down as well as bouncy house attendants
- There will also be clowns and a raffle
  
- **Fall Festival: October 4-9 (with puppy chow beginning before) chaired by the Easteps**
- Requires a lot of volunteers with the food booth being our biggest fundraiser of the year
  - Puppy Chow
  - Cotton Candy
  - Baked potatoes
  - Booth help
- There is a puppy chow ingredients drive and sign up genius will be utilized for volunteers to sign up for making puppy chow, potato bakers, and booth help

**Volunteer information: You can sign up to receive information about volunteer opportunities by filling out the Volunteer Interest Survey.**

**Financial Update:**

- Friends asks that you check your membership
- \$35 to join and Friends can connect you with Ashley in the business office to do so
- All of Friends' fundraising events help us create more opportunities for events, classroom assistance, and programming

Sarah provided "thank yous" to:

-Anna Palmer for organizing our 1st Day of School boxes, Marissa Jones for delivering the boxes to lockers and classrooms, Niki, Richard and Misty for agreeing to chair upcoming events, and Anna Palmer and Tammy Kleeman-Dillback for serving as our parent coordinators this year.

Future meeting times/dates were discuss

- Zoom option?
- Child care/homework help?

Next meeting to be determined. Meeting adjourned 5:45pm.

Respectfully submitted,  
 Laura Goulbourne  
 EDS Friends Secretary