

Friends of Evansville Day School
September 20, 2021
Meeting Minutes

In attendance: Sarah Brooks, Laura Goulbourne, Robin Renschler, Kevin Kunst, Ryan Bixler-Rigg, Holly Ziemer, Misty Eastep, Judith Kunst, Lauren Hartmayer, Marisa Jones, Ashley Moran, Betsy Gladding, Hope Staubitz

Sarah Brooks brought the meeting to order at 5:07 pm. First order of business was a motion to approve August meeting minutes. First motion was given by Lauren Hartmayer and Second by Judith Kunst. The motion was approved.

President Sarah Brooks voiced a thank you Niki Traylor for heading up the Day School picnic event as well as conveyed thanks for all those that contributed to make the event a success.

Financial Report: Provided by Treasurer Judith Kunst

- Friends Beginning balance: \$16, 798.68
- Friends has earned \$4752 since our last meeting from 4 sources
 - 1)School Supply Box Sale: \$475
 - 2)Fall Mums Sale: \$1503.88
 - 3) All School Picnic half pot raffle: \$970 (Friends receiving \$485 of that)
 - 4) Membership dues: \$1,785
- Since our last meeting, Friends has incurred \$2,505.87 expenses
 - 1)\$2305.87 for food, supplies and payout of the half pot raffle for the school picnic
 - 2)\$200 for recognition of service gifts to two teachers
- With a net activity during the past month of \$2,246.53, Friends has a current bank balance of \$19,045.21

Funding Requests:

- **Social and Emotional Learning represented by Betsy Gladding**
- Requesting \$500 to help support faculty and staff to lift spirits, provide goody bags for World Kindness Day, and possibly a food truck
- Motion approved

- **Upper School Health Funding represented by Ashley Moran**
- Requesting \$500 for lessons regarding volunteering focusing on school and the school community with plans to perform landscaping and add plants and mulching to trails
- Money to go to purchasing plants, mulch, and supplies
- Motion approved

Primary School Update given by Robin Renschler:

- Mrs. Renschler provided a thank you to Tammy Kleeman-Dillback, primary school room parent coordinator, for putting together packets of information for room parents
- Planning a grade-level assessment to guide curriculum
- Speech assessments and screenings for 2nd and 3rd grades will be performed
- International Dot Day and free dress was last week with the Eastep children acting as Head of School
- Gnome night is scheduled for 10/21/21
 - pumpkins donated through a faculty member
- Looking into Halloween activities
- Parent/teacher conferences will be held at the end of October
- In November vision and hearing screens will be performed by USI students

Middle and Upper School Update given by Holly Ziemer:

- 5th grade will be taking a Field Trip to Angel Mounds next week
- Tomorrow, the middle school will be coming home with candy bar fundraiser
- Nominations are being taken for the middle school student leadership council with 5-8 nominations to serve on the council
- On campus college visits are being held in the upper school
- There is a financial aid update evening being held later this week in partnership with the University of Evansville
- High school preview night is October 20
 - Asking 7th and 8th graders to join
- An upper school Halloween event is being planned for Friday, October, 29 for 8-12th grades

Head of School Update given by Kevin Kunst:

- Bathrooms have been repaired in the upper school
- There has been a good start of the year regarding COVID with a little more mingling allowed with the students.
- We will continue to wear masks indoors but hoping to get students outdoors more with cooler weather
- There will be a continuation of COVID updates provided every Thursday
- There is a possible FDA approval of vaccines for ages 5-11

PAL Update given by Ryan Bixler-Rigg:

- EDS 75th anniversary weekend is coming up
 - Trivia Night Friday, November 5th
 - Saturday, Founders luncheon at the country club with the possibility of Alumni hosting dinners that evening
 - Sunday, family friendly event with food trucks and a possibility of a raffle if appropriate license is acquired
- Azzip pizza fundraiser has continued and is being supported with an anticipated update of funds earned coming the first of October
 - 10/11-10/15 is "streak week":
 - Monday: 5%
 - Tuesday: 10%
 - Wednesday: 15%
 - Thursday: 20%
 - Friday: 25% if you have a representative of your school community buy each day
 - 10/25-10/27 is 20% give back week
 - Fundraiser goes through November

Book Study:

- Lauren Hartmayer proposed the possibility of starting a book study and using this opportunity to discuss and get feedback
 - Read during Friends' meeting via Audible, read outside of the meeting, or have a completely different group?
 - Form going out for suggestions/recommendations
 - Lauren has recommended a book: Second Nature by Erin Clabough, PhD which incorporates neuroscience into parenting
 - Judith Kunts also recommended a book: Get Out of My Life but First Could You Drive Me and Cheryl to the Mall?

Upcoming Events:

- **School Store**
 - purchase products through website and buy gift cards for teachers
- **Puppy Chow Drive**
 - Meet in middle school kitchen
 - September 28th and 30th
 - 8:00-3:00
 - Sign ups going out Wednesday
- **Fall Festival:**
 - Biggest fundraiser each year
 - Want to keep everyone safe and comfortable
 - We need a lot of help working the booth
 - Sign up Genius will be sent out Wednesday for:
 - 1) Time slots
 - 2) Shift captains
 - 3) Ice deliveries
 - 4) Clean up
 - **Depending on volunteer numbers, alternatives may be considered such as limiting times booth is open, or participating in the festival
 - May see less administration and staff volunteers due to safety and ensuring in person classes
 - Signs are being printed and new stickers ordered due to school changing soda vendor to Pepsi
 - Roasters will need to be purchased to allow for the ability to monitor meat temperature per new health department guidelines
 - The first order for supplies/food has been placed
- **Trivia Night:**
 - November 5th
 - Save the dates will go out soon
 - Hosted in gym at EDS
 - Teams will be able to purchase tables

Sarah voiced a thank you to all those who have provided Puppy Chow supplies and for those who have bought AZZIP.

Next meeting to be determined but it will most likely be held on a Monday at 5:00 with childcare/homework help, and a Zoom option. Meeting adjourned at 6:08pm.

Respectfully submitted,
Laura Goulbourne
EDS Friends Secretary