

**Friends of Evansville Day School Zoom Meeting  
March 30, 2022  
Meeting Minutes**

In attendance: Sarah Brooks, Laura Goulbourne, Holly Ziemer, Lauren Hartmayer, Ryan Bixler-Rigg, Judith Kunst, Anna Palmer, Jackline Madegwa

Sarah Brooks brought the meeting to order at 5:05 pm.

First order of business was to thank all those that volunteered and participated in Family Fun Night, Teacher Appreciation Week, Middle School Pi(e) Day, and Flower Sales.

A motion was put forth by Judith Kunst to approve February's meeting minutes. Second by Anna Palmer. Motion was approved.

**Admin Updates:**

**Primary School Update given by Holly Ziemer on behalf of Robin Renschler:**

- Grade 3 Titanic presentations were a success
- Grade 4 will have State Project presentations April 28<sup>th</sup>
- Grade 1 will have Ocean Day April 29<sup>th</sup>
- Grandparents' Day is May 6: It will be an ice cream social on the front lawn at noon and more information will be forthcoming

**Middle and Upper School Update given by Holly Ziemer:**

- The Middle School completed Experiential Days and the US had a fabulous time on their Intercession trips
- Upper School prom is 4/9/22 at the Cottonwood Events Center: Tickets are now on sale.
- Gallery Night is 4/13
- There is a field trip planned to USI and UE for 4/21/2022
- On 4/12/2022 there is a Campus Outreach Presentation planned provided by Katie Koestner regarding "Cyber Smarts and Respectful Relationships". EDS is highly encouraging parents to attend at 6:00pm in the atrium.
- Judith Kunst proposed that Friends provide refreshments after the presentation and follow up discussions with small groups in the April meeting.

**PAL Update given by Ryan Bixler-Rigg:**

- The development team continues to work on Gala which is scheduled for April 23rd
- The team is \$250 away from \$35,000 sponsorship
- Ryan has been busy picking up donated items. If you know someone that would like to donate, let him know. He has also met with the MCs to go over the flow of the event

**Financial Report:** Provided by Judith Kunst, Treasurer

Family Fun Night (\$788.69, under budget by \$711.31)

- \$273.69 for Bounce House
- \$200 for Party Palooza
- \$65 snacks/water
- \$250 donation of \$50 each to: SLC, EVPL, Girl Scouts, NASA Ambassadors, HADI Shrine Funsters

Teacher Appreciation Week:

- \$226.50 Travelin' Tom's
- \$180 Sign Gypsies (sign out front for the week)
- \$66.93 Costco (cutlery, paper products, etc)
- \$85.50 Menards (flowers, table decorations)
- \$60 Emerald (sold flowers)
- \$100 Schnucks (sold flowers)
- Rocket boxes/coke: donation by Mandy Scurry
- Teacher store: donations by families
- Flower sales made \$285 on top of the cash out

**Friends starting Bank balance: \$16,789.68**

**Net activity: -\$3903.93**

**Ending Balance: \$12, 894.75**

- There has been \$400 each budgeted for Middle School and Upper School Fun Days. Holly Ziemer has asked that the middle school use that money for transportation to Holiday World and that the upper school use their allotted funds to possibly purchase end tables for the Commons sitting area.

**Reflect on Family Fun Night and Teacher Appreciation Week:**

- **Family Fun Night**
  - Party Palooza would be better at the All-School Picnic to allow for more time
  - Invite Wesselman Woods back: There was a conflict with their Maple Fest
  - Possibly replace Home Depot with Fired! Up or something else?
  - Add food trucks back
  - The earlier time seemed to work well
  - SLC enjoyed being there and will be a good idea to invite them back
- **Teacher Appreciation Week**
  - Well received by teachers and staff
  - Switching massages for Travelin' Toms went over well
  - The "Teacher Store" was a hit
  - More flower stems need to be purchased next year as they sold out quickly
  - The question was brought up whether Teacher Appreciation should be done as a week or should we consider doing one day monthly due to volunteer concerns. Anna Palmer will put together possible dates and the matter will be discussed further.

### Upcoming Events

- **Spring Flower Sale**
  - The deadline has been extended to Monday, April 4, by noon.
  - Drop off and pick up will be April 27<sup>th</sup> which is the same day as our next meeting
  - Niki and Sarah will be unloading at 10:30 if others can join
- **Book Fair:** May 2-6 in the Atrium
  - There is \$2,237 available in scholastic dollars.
  - Niki Traylor will be reach out to teachers to get their wish lists and place in one purchase order.
  - Volunteers needed for before, during, and after school
  - Delivery will be the week prior and Niki is managing this, avoiding testing times
- **School Supplies:** Anna Palmer has been in communication and faculty supply lists are in. Anna states that flyers are going home with PK-7<sup>th</sup> grades and the company has emailed people who have ordered in prior years.
- **Workroom snacks/treats:** Lauren Hartmayer put forth a motion that Friends stock the faculty workrooms. Second by Judith Kunst. Motion approved.

### Slating for Next Year:

- Niki stays on as past president
- Sarah, Lauren, and Judith have one year left in their terms
- Laura will complete the year so will be looking for a secretary
- Parent Liaisons: Tammy Kleeman-Dillback (PS) and Anna Palmer (MS/US) terms will end, but they have agreed to stay on if needed and switch positions as Tammy will no longer have a student in PS.
- Per by-laws, slate must be decided at next meeting

### Looking Ahead

- Retreat in summer/fall: Traylor brothers or school? The weekend prior to the start of school was suggested.
- Timelining events for next year
- Any events to add/remove
- Look at more ways to encourage new volunteers
- New book study

Next month's meeting is set for April 27, 2022, at 5:00 pm

Meeting adjourned at 6:10 pm.

Respectfully submitted,  
Laura Goulbourne  
EDS Friends Secretary